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MEMORANDUM FOR: Director of Plan

SUMBET

: Briefings for the Deputy Director for Support

1. The following schedule has been prepared for heistings to be given to the Deputy Director for Support by the Staff and Division Chiefs of your Office during 19691

16 January	Assounts Division (held over from 1968)
10 April	Industrial Comment Audit Division
16 April	Monotary Division
17 April	Policy & Planning Staff
28 April	Compensation & Tax Division
24 April	Certification & Linison Division
30 April	Proprietary Systems & Accounts Division

- 2. The 1969 schedule has been arranged so that changes can be made in the above dates if eincumstances are such that rescheduling is necessary.
- 3. Briefings should be planned to last no longer than one hour. They should include current and planned operations in all substantive matters during the period covered by each briefing. They will be held in the DD/S Conference Room at 3:00 p.m. on the dates indicated.

Executive Officer to the Deputy Director for Support 25X1

SA-DD/S:RHW:dlk (9 Dec 68)

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MEMORANDUM FOR: Director of Finance

SUBJECT

: Briefings for the Deputy Director for Support

1. The following schedule has been prepared for briefings to be given to the Deputy Director for Support by the Staff and Division Chiefs of your Office during 1969:

16 January	Accounts Division (held over from 1968)
10 April	Industrial Contract Audit Division
16 April	Monetary Division
17 April	Folicy & Planning Staff
23 April	Compensation & Tax Division
24 April	Certification & Linison Division
30 April	Proprietary Systems & Accounts Division

- 2. The 1969 schedule has been arranged so that changes can be made in the above dates if circumstances are such that rescheduling is necessary.
- 3. Briefings should be planned to last no longer than one hour. They should include current and planned operations in all substantive matters during the period covered by each briefing. They will be held in the DD/S Conference Room at 3:00 p.m. on the dates indicated.

Executive Officer to the Deputy Director for Support

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MEMORANDUM P	Oli Director of Cor	munications	Meetings 1
SUBJECT	t. Briotings for th	ne Deputy Director for Suppo	1
		en prepared for briefings to Staff and Division Chiefs of	
8 January	Operations, Amer	ricas & Asiatic Division (he	id over from 1968)
9 January			(beld over from 1968
15 Jamiary		•	
26 February			
27 February			
5 March	Tour Headquarter	e Steel Contac	
6 March	sour seamedner for	S SUMME CONTRACT	
12 March	Burene, Middle R	ast & Africa Divisions	
13 March			
19 March			
above dates if circular about include curr	umstances are such should be planned to rent and planned ope	that rescheduling is necess last no longer than one hou rations in all substantive m They will be held in the DD/	ary. r. They atters during
Room at 3:00 p.m.	on the dates indicat	ted.	3 COMMITTEE
			05)/4
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		Executive Officer to	<u> </u>
		Deputy Director for Su	
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MEMORANDUM FOR: Director of Communications SUBJECT : Briefings for the Deputy Director for Support The following schedule has been prepared for briefings to be given to the Deputy Director for Support by the Staff and Division Chiefs of your Office during 1969: 8 January Operations, Americas & Asiatic Division (held over from 1968) 9 January (held over from 1965 x 15 January 26 February 27 February 5 March Tour Headquarters Signal Center 6 March 12 March Burope, Middle East & Africa Divisions 13 March 19 March 2. The 1969 schedule has been arranged so that changes can be made in the above dates if circumstances are such that rescheduling is necessary. Briefings should be planned to last no longer than one hour. They should include current and planned operations in all substantive matters during the period covered by each briefing. They will be held in the DD/S Conference Room at 3:00 p.m. on the dates indicated. Krecuity Unicer to the Deputy Director for Support SA-DD/S:RBW:dlk (5 Dec 68) Distribution: Orig - Adse Y- DD/S Subject 1 - DD/S Chrono

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SUBJECT		ne Deputy Director for Support	
		been prepared for briefings to be give the Staff and Division Chiefs of your	en.
22 January 23 January		ment & Compensation Division (held on the decimal (held over from 1968)	ver from 1968)
12 June 18 June 19 June 25X1 25 June	Plans & Analysis Recruitment Div Placement Divis	rision	
26 June 3 September 4 September 10 September	Contract Person Benefits & Servi Mobilization & I		
2. The 1969		arranged so that changes can be made such that rescheduling is necessary.	e in
should include curre	nt and planned ope y each briefing.	to last no longer than one hour. They erations in all substantive matters dur. They will be held in the DD/S Conferented.	ing
			25X1
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MEMORANDUM FOR: Director of Security

SUBECT

: Brisdings for the Deputy Director for Support

1. The following schodule has been propared for briefings to be given to the Deputy Director for Support by the Stuff and Division Chiefs of your Office during 1969:

	29 Jamery 30 Jamery 5 February	Investigations Division (held over from 1968) Special Activities Division (held over from 1968) Physical Security Division (held over from 1968)
25X1	17 September 18 September 24 September 25 September 1 October 2 October	Operational Support Division Security Records & Communications Division Personnel Security Division Interrogation Research Division
	8 October 9 October 15 October 16 October 22 October	Technical Division Investigations Division Special Activities Division Physical Security Division Overseas Security Support Division

- 2. The 1969 schedule has been arranged so that changes can be made in the above detec if circumstances are such that rescheduling is necessary.
- 3. Reletings should be planned to last no longer than one hour. They should include surrest and pleased operations in all substantive matters during the period covered by each briefing. They will be held in the DD/S Conference Room at 3:00 p.m. on the dates indicated.

Executive Officer to the Deputy Director for Support

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MEMORANDUM FOR: Director of Security

SUBECT

: Briefings for the Deputy Director for Support

1. The following schedule has been prepared for briefings to be given to the Deputy Director for Support by the Staff and Division Chiefs of your Office during 1969:

	29 January 30 January 5 Pebruary	Investigations Division (held over from 1968) Special Activities Division (held over from 1968 Physical Security Division (held over from 1968
25X1	17 September	
•	18 September	Uperational Support Division
1.	24 September	Security Records & Communications Division
	25 September	Personnel Security Division
	1 October	Intermention Research Division
25X1	2 October	
:	8 October	Technical Division
resp. S	9 October	Investigations Division
	15 October	Special Activities Division
	16 October	Payeical Security Division
	22 October	Overseas Security Support Division

- 2. The 1969 schedule has been arranged so that changes can be made in the above dates if circumstances are such that rescheduling is necessary.
- 3. Briefings should be planted to last no longer than one hour. They should include current and planned operations in all substantive matters during the period covered by each briefing. They will be held in the DD/S Conference Room at 3:00 p.m. on the dates indicated.

Executive Office: to the Deputy Director for Support

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MEMORANDUM	FOR:	Director of	Medical Se	rvices
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SUBJECT

: Briefings for the Deputy Director for Support

1. The following schedule has been prepared for briefings to be given to the Deputy Director for Support by the Staff and Division Chiefs of your Office during 1969:

25X1	6 February 13 February		n 1968) (held over from 1968)
20/(1	19 February		rom 1968)
	26 March	Selection Processing Center	
	27 March	Clinical Division	
	2 April	Operations Division	

- 2. The 1969 schedule has been arranged so that changes can be made in the above dates if circumstances are such that rescheduling is necessary.
- 3. Briefings should be planned to last no longer than one hour. They should include current and planned operations in all substantive matters during the period covered by each briefing. They will be held in the DD/S Conference Room at 3:00 p.m. on the dates indicated.

Executive Officer to the Deputy Director for Support

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MEMORANDUM FOR: Special Assistant	to the Deputy Director for Support	•
SUBJECT : Brieflags for the	Deputy Director for Support	
i. The following echedule has be to the Deputy Director for Support durin	en prepared for briefings to be given g 1969:	
20 February 5 June	-	25X1
2. The 1969 schedule has been at the above dates if streumstances are suc	rranged so that changes can be made in that recebeduling is necessary.	
3. Briefings should be planned to should include current and planned opera during the period covered by each briefin Conference Room at 3100 p.m. on the de	ng. They will be held in the DD/8	
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MEMORANDUM FOR:	Special Assistant to the Deputy Director for	Suono rt
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: Briefings for the Deputy Director for Support

 The following schedule has been prepared for briefings to be given to the Deputy Director for Support during 1969;

> 20 Petrosary 5 June

25X1

- 2. The 1969 schedule has been arranged so that changes can be made in the above dates if circumstances are such that rescheduling is necessary.
- 3. Briefings should be planned to last no longer than one hour. They should include current and planned operations in all substantive matters during the period covered by each briefing. They will be held in the DD/S Conference Room at 3:00 p.m. on the dates indicated.

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Executive Officer to the Deputy Director for Support

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MEMORANDUM FOR: Director of Training

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1 Bristings for the Deputy Director for Support

1. The following schedule has been prepared for heletings to be given to the Deputy Director for Support by the Staff and Division Chiefs of your Office during 1969:

	8 May	Career Training Program
	14 May	School of International Communism/DIS Lisison
	15 May	Operations School
	21 May	Language School
25X1	22 May	
	28 May	Support School
	29 May	Intelligence School
	4 June	Rogistrar's Stuff

- 2. The 1969 schedule has been arranged so that changes can be made in the shove dates if direumstances ere such that reschedding is necessary.
- 3. Briefings should be planned to last no longer than one hour. They should include current and planned operations in all substantive matters during the period covered by each briefing. They will be held in the DD/S Conference Room at 3:00 p.m. on the dates indicated.

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MEMORANDUM FOR: Director of Training

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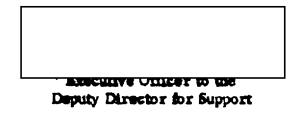
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: Briefings for the Deputy Diseasor for Support

 The following schedule has been prepared for helefings to be given to the Deputy Director for Support by the Staff and Dévision Chiefe of your Office during 1969;

8 May	Career Training Program
14 May	School of international Communism/Dis Linimon
15 May	Operations School
21 May	Language School
22 May	
28 May	Support School
29 May	Intelligence School
4 June	Registrar's Stuff

- 2. The 1969 schedule has been arranged so that changes can be made in the above dates if circumstances are such that rescheduling is necessary.
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MEMORANDUM FURI Director of Logistics

SUMBCT

: Briefings for the Deputy Director for Support

1. The following schedule has been prepared for briefings to be given to the Deputy Director for Support by the Staff and Division Chiefs of your Office during 1969:

30 October Real Estate & Construction Division
5 November Logistics Services Division
6 November Procurement Division
12 November Supply Division
13 November OSA (Chief of Procurement) Briefing

19 November - Printing Services Division

- 2. The 1969 schedule has been arranged so that changes can be made in the above dates if circumstances are such that rescheduling is necessary.
- 3. Briefings should be planned to last no longer than one hour. They should include current and planned operations in all substantive matters during the period covered by each briefing. They will be held in the DD/S Conference Room at 3:00 p.m., on the detection indicated.

Executive Officer to the

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Deputy Director for Support

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MEMORANDUM FOR: Director of Logistics

SUMECT

: Briefings for the Deputy Director for Support

1. The following schedule has been prepared for briefings to be given to the Deputy Director for Support by the Staff and Division Chiefs of your Office during 1969:

30 October

Real Retate & Construction Division

5 November

Logistics Services Division

6 November

Procurement Division

12 November

Supply Division

13 November

OSA (Chief of Procurement) Briefing

19 November

Printing Services Division

- 2. The 1969 schedule has been arranged so that changes can be made in the above dates if circumstances are such that rescheduling is necessary.
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Executive Officer to the Deputy Director for Support

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1969 BRIEFINGS FOR THE DEPUTY DIRECTOR FOR SUPPORT

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BRIEFINGS HELD OVER FROM THE 1968 SCHEDULE:

Office of Communications	
8 January 25X1 9 January 15 January	Operations, Americas & Asiatic Division
Office of Finance	
16 January	Accounts Division
Office of Personnel	
22 January 23 January	Position Management & Compensation Division Control Division
Office of Security	
29 January 30 January 5 February	Investigations Division Special Activities Division Physical Security Division
Office of Medical Services	
6 February 13 February 19 February	
NEW SCHEDULE OF BRIEF	INGS:
X1	
25X1 20 February 5 June	

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Office of Communications

26 February
27 February
5 March
6 March
12 March
13 March
19 March
25X1
25X1
25X1
25X1
25X1

Office of Medical Services

20 March

26 March Selection Processing Center
27 March Clinical Division
2 April Operations Division
3 April OPEN
9 April OPEN

OPEN

Office of Finance

10 April Industrial Contract Audit Division 16 April Monetary Division 17 April Policy & Planning Staff 23 April Compensation & Tax Division 24 April Certification & Lisison Division 30 April Proprietary Systems & Accounts Division 1 May OPEN 7 May OPEN

Office of Training

8 May Career Training Program
14 May School of International Communism/DIS Liaison
15 May Operations School
21 May Language School

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Office of Training

25X1

22 May Support School

29 May Intelligence School

4 June Registrars Staff

11 June OPEN

Office of Personnel

12 June Recruitment Division

19 June Placement Division

25 June Contract Personnel Division

26 June Contract Personnel Division
3 September Benefits & Services Division

4 September Mobilization & Military Personnel Division

25X

25X

25X

25X1

10 September

11 September OPEN

Office of Security

17 September Operational Support Division

24 September Security Records & Communications Division

25 September Personnel Security Division

1 October Interrogation Research Division

2 October Security Research Staff

8 October Technical Division
9 October Investigations Division

9 October Investigations Division
15 October Special Activities Division

16 October Physical Security Division

22 October Overseas Security Support Division

23 October OPEN

29 October OPEN

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Office of Logistics

30 October

Real Retate & Construction Division

Logistics Services Division

Procurement Division

November

Supply Division

November

OSA (Chief of Procurement) Briefing

Printing Services Division

20 November OPEN 26 November OPEN